



## **Full-Time Receptionist**

The Pediatric Center of Southwest Louisiana is currently accepting applications for a full-time receptionist. Medical reception experience and basic computer skills are preferred for this position. Bilingual applicants are a plus.

Applications and/or resumes can be faxed, emailed, or dropped off to our Lake Charles Office Manager, Amanda Moss.

Fax: (337)528-2034

Email: [asexton@thepediatriccenter.com](mailto:asexton@thepediatriccenter.com)

Address: 2800 Country Club Road, Lake Charles, LA 70605

For applications and to learn more about The Pediatric Center of SWLA visit our website at:

[www.ThePediatricCenter.com](http://www.ThePediatricCenter.com)